



WBSEB

WEST BENGAL STATE ELECTRICITY BOARD
BIDYUT BHAWAN
BLOCK : DJ : SECTOR - II : BIDHANNAGAR
CALCUTTA - 700 091.

C I R C U L A R

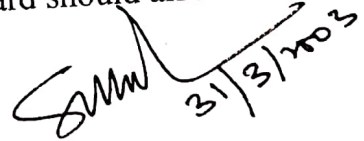
Date: 31-03-2003

The Board is committed to provide the most consumer friendly services in all transactions with them. One such area is the system of cash collection. In order to facilitate payment of bills and other dues by the consumers, at large, the existing timing of cash collection system at different Group Electric Supplies of District Towns, under the Board is hereby re-scheduled as follows, in supersession of the earlier circular:

Working Days	Re-Scheduled Timings
Monday to Friday	9.30 A.M. to 3.30 P.M.
Saturday	9.30 A.M. to 12.30 P.M.

To provide support service to the cash personnel, the respective P.C. based D.C.C. shall start functioning from 9.30 A.M. on all working days. On the other hand, the duty hours of the concerned cash personnel would be from 9 A.M. to 4 P.M. on full working days and from 9 A.M. to 2 P.M. on Saturday.

This is for information and strict compliance of all concerned, so that the new system shall be implemented with effect from 2nd May, 2003. Before implementation, wide circulation of the re-scheduled timings through notice board should also be ensured.


31/3/2003

(S.K. GUPTA)
MEMBER-SECRETARY

Date: 31-03-2003

Memo.No. PD/611(03)/ 436

Distribution: