



West Bengal State Electricity Distribution Company Limited

(A Government of West Bengal Enterprise)

Registered Office : Vidyut Bhaban, Block - DJ, Sector - II, Bidhannagar, Kolkata - 700 091.

CIN : U40109WB2007SGC113473; website : www.wbsedcl.in

Office Order No.: P/45

Dated: 28.05.2025


Sub: Extension of outdoor services (investigation, doctor's consultation in OPD) at approved rates for the employees and their dependents - reg.

The facility of outdoor services (investigation, doctor's consultation in OPD) at approved rates for the employees and their dependents has been extended through Office Order No.: P/10 dated 30.01.2024. Submission of the filled in declaration form along with photocopy of Identity Card or documentary proof of Photo Identity Card of the patient, as the case may be, is one of the pre-conditions for availing OPD services at the agreed rates between WBSEDCL & concerned Hospitals/Diagnostic Centres/Medical Institutions.

It has been brought to the notice of the management that often employees and/or their dependents are availing the facility of OPD services at different Hospitals/Diagnostic Centres/Medical Institutions without submission of required documents. As a result, the Hospitals/Diagnostic Centres/Medical Institutions are charging their normal rates rather than the agreed rates for OPD services to the employees and/or their dependents.

In this context it may be mentioned that some of the OPD services like MRI, etc. are reimbursable as per the Office Order No: P/46 dated 18.04.2021 and its subsequent amendments issued from time to time and due to non-submission of required documents the Company has to bear more financial liabilities for non-applicability of agreed rates by the Hospitals/Diagnostic Centres/Medical Institutions.

Under the circumstances it is once again impressed upon all concerned that necessary, documents as mentioned in Office Order No: P/10 dated 30.01.2024, should be submitted to the concerned Hospitals/Diagnostic Centres/Medical Institutions for availing OPD services for self and dependent family members without fail to avoid additional financial liabilities.


(A. K. Latua)
Director(HR)

Memo No: CHR/454/25/210

Date: 28.05.2025